



馬來西亞中華人文碑林  
Malaysia Chinese  
Calligraphy Stone Gallery

## 申请导览服务表格 Visitors' Guide Request Form

申请日期 Application Date: \_\_\_\_\_

序号 Reference No. : \_\_\_\_\_  
(for office use only)

参观详情 Particulars of Visit		*请在选项打勾✓。 Please tick ✓ at the appropriate column.	
日期 Date of Visit:	___ / ___ / 20___	<input type="checkbox"/> Mon	<input type="checkbox"/> Tue
		<input type="checkbox"/> Wed	<input type="checkbox"/> Thu
		<input type="checkbox"/> Fri	<input type="checkbox"/> Sat
		<input type="checkbox"/> Sun	
时间 Time of Visit:	<input type="checkbox"/> 9.00am-10.30am <input type="checkbox"/> 9.30am-11.00am <input type="checkbox"/> 10.00am-11.30am <input type="checkbox"/> 其他: _____ **配合日照, 最佳参观和拍摄的时间建议安排在中午之前, 参观需时约一小時半。		
参访单位 Organization:	<input type="checkbox"/> 家庭 Family	参观人数 No. of visitors:	**人数 5 人以上, 本会方可提供导览服务。
	<input type="checkbox"/> 团体 Organization: _____		
	<input type="checkbox"/> 其他 Others: _____		
年龄层 Age group:	<input type="checkbox"/> ≤ 7 <input type="checkbox"/> 7-12 <input type="checkbox"/> 13-18 <input type="checkbox"/> 19-24 <input type="checkbox"/> 25-40 <input type="checkbox"/> 41-60 <input type="checkbox"/> 61-80 <input type="checkbox"/> ≥ 80 *可复选。 Multiple ticks are allowed due to the age group differences.		
地址 Address:			
电话号码 Tel. no. :		电邮地址 E-mail address:	
联络人 Contact person:		职位 Position:	
联络号码 H/P:		传真号码 Fax no. :	
特别安排 (如有) Special Arrangements (if any):			

\*请将表格电邮至秘书处 [stonegallery828@gmail.com](mailto:stonegallery828@gmail.com) 或传真至 +603-79805655。

\*Kindly return form by email to [stonegallery828@gmail.com](mailto:stonegallery828@gmail.com) or fax to +603-79805655.

申请者签名

Applicant's Signature: \_\_\_\_\_

\*欲知更多详情, 请联络马来西亚中华人文碑林秘书处:

For more information, kindly contact:

- 1) 严秋霞 Mandy Gan : +603-7981 8899 ext 881
- 2) 张康凌 Khanlyn Chiang : +603-7981 8899 ext 370
- 3) 陈盈薇 Ivey Chan : +603-7981 8899 ext 331

### 申请参观事项 Application Details

- 1) 申请表格请于参观日期 7 个工作日前提交。  
Application must be submitted at least 7 working days before the planned visit date.
- 2) 秘书处会于收到申请表格后 3 个工作日内作出电话回复, 以作确认。  
Reservation will be confirmed within 3 working days.
- 3) 参观碑林属户外活动, 参观者可携带帽子、相机等进行参观。  
Visitors are advised to bring their own sun cap, sunscreen and camera as it is an outdoor gallery.
- 4) 为保护碑林设施, 碑林内不鼓励用膳, 严禁吸烟及随地丢垃圾。  
Visitors are advised to protect the environment. Consumption of food and beverage are not encouraged during the visit. Smoking and littering are strictly prohibited within the stone gallery.
- 5) 园区内可自由活动, 但请注意安全, 不鼓励攀爬石碑及戏水。  
Stele climbing and pond swimming are prohibited.
- 5) 本园区设有“桃源餐厅”, 荤素皆可安排。若需预定餐点, 请联络 03-87275788。  
Vegetarian and non-vegetarian food is served in in-house café, Oriental café. For reservation please contact: 03-87275788.
- 6) 若需取消参观, 请于参观日期 3 个工作日前通知秘书处。  
Cancellation must be made 3 working days prior to the day of visit.

### 公务栏

#### For Office Use Only

收件日期: \_\_\_\_\_

协调员 : \_\_\_\_\_

接待员 : \_\_\_\_\_

讲解员 : \_\_\_\_\_

备注 : \_\_\_\_\_